

## Approved/Prohibited Items and Calculators for Certification Examinations

**Approved Items:** Candidates may bring any of the following items for use during the examination:

- Pencils (either #2 pencils and/or a mechanical pencil with HB lead)
- Ruler, straight edge, protractor, parallel rule
- Acceptable calculator (See below)

**Acceptable Calculators:** While the Vibration Institute does not have an approved calculator list, the following guidelines must be followed by candidates.

- The unit must be a stand-alone, 1-line or 2-line, basic scientific, non-graphing, non-programmable calculator.
- Non-programmable calculators are required per ISO 18436-1, Clause 6 b). Anyone caught running a program on their calculator during the examination will be disqualified.
- A phone shall NOT be used as a calculator. Use of any type of phone will result in immediate disqualification.
- Any calculator that has any type of communications, internet access, or text-editing capability is prohibited.
- Any calculator that may compromise the security of the examination in any way is prohibited.

It is the responsibility of the candidates to use an approved calculator. Anyone using a calculator that violates the guidelines above will be deemed as not following procedures and their examination will be disqualified.

**Prohibited Items:** The following items are prohibited and must be inaccessible during the examination:

- Scratch paper or graph paper (except as provided in the examination packet);
- Books or any other reference materials;
- Cell phones & pagers shall be turned off and may not be used during the exam;
- Any computing device (e.g., computers, smartphones, cell phones, laptops, tablets, etc.);
- Recorders (audio, video, or still image), cameras;
- Ear buds or headsets, or music players of any sort (e.g., iPods, Mp3 players, digital music players, etc.)
- Any other device that allows any type of communication, texting, or Internet access, including but not limited to Smart Watches, Google/Smart glasses, etc.

Scratch paper is prohibited. If additional space is needed, the applicant may use the back side of the examination pages and/or any blank space within the examination.

**Cell Phones and Phone Calls:** Cell phones and phone calls are prohibited during the test. Anyone taking a call for any reason will not be allowed to finish the examination and their examination will be disqualified.